



## TOWN OF ARLINGTON EQUAL OPPORTUNITY ADVISORY COMMITTEE

730 MASSACHUSETTS AVENUE, ARLINGTON, MA 02476  
PHONE (781) 316-3120 FAX: (781) 316-3129

BARBARA BOLTZ, CHAIRMAN  
ANDREA HAAS  
AUGUSTA HAYDOCK  
JACK JONES  
LORI LENNON

CARYN COVE MALLOY  
EQUAL OPPORTUNITY OFFICER

### Equal Opportunity Advisory Committee Meeting Minutes Wednesday March 13, 2019 7:30 p.m.

**Present:** Barbara Boltz, Chairperson, Caryn Malloy, Jack Jones, Augusta Haydock

**Absent:** Andrea Haas, Lori Lennon

#### Minutes

Augusta Haydock moved approval of the February 13, 2019 minutes as corrected.

SO VOTED

#### Current Job Openings

The Committee reviewed current job openings and hiring activity.

Caryn Malloy explained that the Acting Recreation Director, Stacy Mulroy, was hired as the Assistant Director of Recreation in September of 2018. In early January the former Director left Arlington to be the Assistant Town Manager in the Town of Belmont. Since that time Stacy has served as both the Acting Director and Assistant Director for the Department. The Town would like to move forward with posting the vacancy for the Director position to internal candidates only. This is with the understanding that there would be a wide search for the Assistant Director position should Stacy be awarded the position of Director. After discussion, the committee indicated that it does not have objection to moving forward with the process as described.

The Town recently completed a civil service promotional assessment center exam for the position of Fire Chief.

#### Current Bid Projects

The Committee discussed efforts to reach out to contractors to at least fully sensitize them to the Town requirement that good faith efforts must be made to hire female and minority workers on town funded construction projects over \$200,000. Augusta Haydock agreed to work with Caryn Malloy to develop a list of questions and reach out

to contractors to discuss the current makeup of their workforce and efforts to diversify their workforce.

School Diversity Task Group (SDTG)

Barbara Boltz reported that the next meeting of the SDTG is March 25, 2019. Todd Morse who runs the after school program at the Hardy School will be present to discuss strategies in hiring minority candidates as he has had some success in diversifying the after school teaching staff.

Augusta Haydock moved to adjourn the meeting at 8:10 p.m.

Caryn Malloy  
Equal Opportunity Officer